

Wortham & Burgate Parish Council

To all members of the Public

You are invited to attend the next meeting of Wortham & Burgate Parish Council to be held on **Tuesday 15th September 2026 at 7.15pm in Burgate Church Hall.**

The Press are welcome to attend.

JWright

Jane Wright, Wortham & Burgate Parish Clerk/RFO

8th September 2026

AGENDA

1. **Chairs' welcome and to consider and approve apologies for absence**
2. **To receive members' declarations of interest and requests for dispensation on agenda items**
3. **To approve the draft minutes of previous Parish Council meetings:**
 - 3.1 Parish Council Meeting held on 28th July 2026
 - 3.2 Planning Committee meeting held on 17th August 2026
4. **Public participation session to include District and County Councillors Reports**
 - 4.1 To receive residents' questions or comments
 - 4.2 To receive reports from the District and County Councillors
5. **To receive the Chair's Report**
6. **To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
7. **To consider, agree and/or note new planning application:**
 - 7.1 To receive an update for Application for Planning Permission - DC/26/03209**

Proposal: Householder Application - Installations of a ground mounted solar array with 110 panels.
Location: The Old Rectory, Mellis Road, Burgate IP22 1QD
 - 7.2 To receive an update for Application for Listed Building Consent - DC/26/03210**

Proposal: Application for Listed Building Consent. Installation of a ground mounted solar array with 110 panels.
Location: The Old Rectory, Mellis Road, Burgate IP22 1QD
 - 7.3 To receive an update for Application for Planning Permission - DC/25/03257**

Proposal: Application for Planning Permission - Construction of a ground mounted solar panel arrays and associated infrastructure which will have the ability to export 49.9 MW (AC) electricity.
Construction of a new vehicular access. (EIA Development)
Location: Land at Stone Cottages, Bury Road, Botesdale, IP22 1QH
Reason(s) for re-consultation: Additional information and Environmental Statement Addendum received.
 - 7.4 - To receive an update for Application for Planning Permission - DC/26/02626**

Proposal: Change of use of land to residential and erection of garage

Location: Keswick Lodge, Magpie Green, Wortham, Diss, Suffolk IP22 1RG

7.5 - To receive an update for Application for Listed Building Consent - DC/26/01392

Proposal: Retrospective application for a full roof replacement

Location: 2 Hilltop Cottage, Long Green, Wortham, Diss Suffolk IP22 1PW

7.6 - To receive an update for Planning Permission - DC/26/01610

Proposal: Householder Application - Erection of a two-storey rear extension, replacement porch and internal alterations

Location: Marsh Cottage, The Marsh, Wortham, Diss Suffolk IP22 1PN

7.7 - To receive an update - Oak Trees, Burgate

7.8 - To consider Application for Planning Permission - DC/26/03848

Proposal: Planning Application. Change of use and conversion of an existing cartlodge / workshop to form 1no dwellinghouse; including a new vehicular access and private amenity area

Location: Old Marias Cottage, Long Green, Wortham, IP22 1RD

8. Wortham Pavilion Improvement update

9. Botesdale & Rickinghall Men's Shed

10. Flooding on Long Green and removal of foreign trees/saplings

11. To receive an update on the signs and ponies on the Common

12. To consider, discuss and agree to updating the Wortham & Burgate Parish Council Website

13. To receive the External Audit Report for the financial year end 2025/26

**14. Donation Requests: Wortham PCC
Burgate PCC**

15. Second Hand Book Swap Shed request for placement and donation

16. Accounts

16.1 Account balances as of 7th September 2026

16.1.1	Current Account	£39,352.05
16.1.2	Reserves Account	£76,353.07
16.1.3	Commons Account	£10,374.02

16.2 Account Payments

16.2.1	Top Garden Services	Grass Cutting July	4094	£216.00
16.2.2	Top Garden Services	Grass Cutting August	4226	£216.00
16.2.3	Firesite	Fire Alarm Service etc	IN31179	£228.60
16.2.4	HAGS	Zipline Repairs	109552	£3,604.42
16.2.5	MN Gardening Services	Cutting Verge Mellis Rd	2	£150.00

16.2.6	Magpie Tree & Fencing	Commons Work	1354	£600.00
16.2.7	Safe & Sound	Mole Control	12063	£60.00
16.2.8	T G Askew	Topsoil for Football Pitch	54936	£144.00
16.2.9	Steven Frost	Various	959	£155.88
16.2.10	HMRC	Salaries	September	Not itemised due to GDPR
16.2.11	Admin Payments	Salaries	September	Not itemised due to GDPR
16.2.12	J Wright	Office Expenses	July/Aug	£76.02
16.2.13	J Wright	Mileage Expenses	July/Aug	£48.75
16.2.14	PKF Littlejohn	External Audit 2025/26	SB20261638	£378.00

16.3 Direct Debit Payments

16.3.1	O2	Mobile Phone (August)	£30.00
16.3.2	Eon Next	Electricity Pavilion (August)	£62.84
16.3.3	O2	Mobile Phone (September)	£30.00
16.3.4	Eon Next	Electricity Pavilion (September)	£193.05

16.4 Receipts

16.4.1	Interest	Reserves Account (August)	£88.23
16.4.2	Interest	Commons Account (August)	£11.25
16.4.3	UK Power Networks	Wayleaves (2022/2025)	£772.08
16.4.4	Interest	Reserves Account (September)	£82.92
16.4.5	Interest	Commons Account (September)	£11.27
16.4.6	Precept	MSDC	£11,104.99

Additional payments/receipts received prior to the meeting.

17. Commons Grass Cutting

18. IN CAMERA - To approve the NJC Pay Increase

19. To receive items from Committees/Working Groups/ Councillors (for information only)

- 19.1 Playing Field Committee
- 19.2 Commons Committee
- 19.3 Finance Representative
- 19.4 Employment Committee

- 19.5 Planning Committee
- 19.6 Redevelopment of the Pavilion Working Group
- 19.7 VHMC
- 19.8 Rights of Way
- 19.9 Councillors

20. Correspondence Received

21. To receive items for the next Agenda

22. Date and time of the next Meeting Tuesday 20th October 2026 at 7.15pm to be held in Wortham Pavilion